Dean

of the Collegium of Socio-Economics at the Warsaw School of Economics holds a competition for the position of a (female/male) assistant in a group of research and academic staff at the Chair of Tax Law.

The competition is open to persons who meet the conditions set out in the Act on the Law on Higher Education and Science of 20 July 2018.

Requirements:

1. Master's Degree in economics and/or law;
2. Academic interest in the field of taxation and tax law (especially, international tax law);
3. Fluency in Polish and English.

In particular, the following are welcome:

1. Having at least one scientific publication on tax issues;
2. Participation in a scientific conference related to tax issues (active participation will be an additional advantage);
3. Outline of a plan for further development;
4. Letters of recommendation.

Required documents:

1. Application to His Magnificence Rector of the Warsaw School of Economics;
2. Personal Questionnaire available at: https://www.sgh.waw.pl/sprawy-kadrowe;
3. Resume;

4. Photocopy of a Master's Degree or an equivalent document;
5. Cover letter;
6. Statement of compliance with the conditions set out in Article 113 of the Law on Higher Education and Science (Journal of Laws of 2021, items 478, 619) and of the fact that in the event of winning the competition, the SGH will be the winner's primary workplace; the statement is available at https://www.sgh.waw.pl/sprawy-kadrowe
7. The GDPR information clause available at: https://www.sgh.waw.pl/sprawy-kadrowe

Documents should be submitted to the Office of the Collegium of Socio-Economics, Warsaw, Wiśniowa 41 Street, room 53, until December 18, 2026 by 4:00 p.m. or by post to the following address: Szkoła Główna Handlowa w Warszawie, Kolegium Ekonomiczno-Społeczne, al. Niepodległości 162, 02-554 Warszawa with a note: „Konkurs na stanowisko asystenta K/M". For documents sent by post, the date of the postmark is decisive.

There is a possibility of having an interview; the Office of the Collegium will inform the candidates about this individually.
The University reserves the right not to announce the winner of the competition without providing any reason.
The results of the competition will be published in the Public Information Bulletin (BIP) on the websites of the University and the minister responsible for higher education.
The result of the competition is not equivalent to hiring a candidate; it is a recommendation to the Rector in this respect.
The final decision on employment is made by the Rector.
The university does not provide housing.

As part of meeting the obligations under the Whistle-blower Protection Act, we also provide candidates with the opportunity to report irregularities in the recruitment process; we guarantee confidentiality and protection of the whistle-blower. (Procedure for reporting violations of the law and taking follow-up actions at the Warsaw School of Economics.)

Dean of the Collegium of Socio-Economics

prof. dr hab. Piotr Błędowski

Information on processing of personal data

1. **Controller**
   The controller of personal data is the SGH Warsaw School of Economics, with its registered office at al. Niepodległości 162, 02-554 Warsaw, Poland.
2. **Data Protection Officer**
   The controller has appointed a Data Protection Officer who can be contacted at: iod@sgh.waw.pl.
3. **Purposes and Legal Basis for the Processing of Personal Data**
   Personal data will be processed for the following purposes:
   a) To carry out the recruitment process, pursuant to point (b) and (c) of Art. 6 (1) GDPR*, Art. 10 GDPR in connection with the provisions of the Labour Code** and the Act on Higher Education and Science***, and additionally – in the case of voluntary provision of personal data beyond the scope defined by law – on the basis of point (a) of Art. 6 (1) GDPR, i.e. consent to the processing of data granted by submitting such data on your own initiative;
   b) To participate in future recruitment processes, based on point (a) of Art. 6 (1) GDPR, provided that you include a statement of consent in the documents submitted;
   c) To document the recruitment and employment process in accordance with the principle of equal treatment, pursuant to point (f) of Art. 6 (1) GDPR – the legitimate interest of SGH consists in ensuring the ability to demonstrate that the university complies with the principle of equal treatment in relation to the establishment of employment and working conditions.

If you successfully complete the recruitment process and it is planned to assign you tasks involving contact with minors, your personal data will also be processed for the purpose of fulfilling a legal obligation to obtain information necessary to determine whether the person performing such tasks has committed a sexual offence in the past. The legal basis for processing personal data will be point (c) of Art. 6 (1) GDPR in connection with the provisions of the Act on Counteracting Sexual Crime Threats and Protecting Minors****. If information is obtained regarding the commission of a crime against a minor, the legal basis for processing will also include Art. 10 GDPR, and in the case of processing special categories of personal data – point (g) of Art. 9 (2) GDPR.

4. **Source of Personal Data and Categories of Data (applies only to individuals who will perform duties involving contact with minors)**
   Legal provisions require the university to verify whether your personal data is included in the Sex Offenders Registry. SGH may process the personal data contained in this register, as specified in the act referred to in point 3, such as information on issued judgments, including imposed penalties and other criminal law measures, as well as a description of the offence and the circumstances of its commission.
5. **The period for which the personal data will be processed**
   Personal data will be processed for 3 years following the conclusion of the recruitment process. If you have given consent for the processing of your data for the purposes of future recruitment processes, the data will be processed until such consent is withdrawn. If an employment contract is concluded with you, personal data will be processed for the duration of the mandatory retention period of employee personnel records by the employer.
6. **Recipients of Personal Data**
   a) If the controller uses the services of other entities, personal data may be disclosed to them on the basis of contracts entrusting them with the processing of personal data, and these entities will be obliged to preserve the confidentiality of the processed data.
   b) The outcome of recruitment conducted in the form of an open competition, along with its justification, will be published in the university's Bulletin of Public Information and on the website of the Minister of Science and Higher Education.
7. **Obligation to Provide Data and Consequences of Failure to Do So**
   Providing personal data to the extent required by the provisions of the Labour Code and the Act on Higher Education and Science is essential to participate in the recruitment process. Refusal to provide such data will result in the inability to participate.
8. **Rights Related to the Processing of Personal Data**

You have the right to access your personal data, to rectify it, to have it erased in cases provided for by law, and to restrict its processing. You also have the right to object to the processing of personal data pursuant to point (f) of Art. 6 (1) GDPR, on grounds relating to your particular situation.
Where the legal basis for processing is point (a) of Art. 6 (1) GDPR, you have the right to withdraw your consent at any time. Withdrawal of consent does not affect the lawfulness of processing carried out before its withdrawal.
No decisions will be made based solely on automated processing, including profiling, based on your personal data.

9. **Right to Lodge a Complaint**
   You have the right to lodge a complaint with the President of the Personal Data Protection Office if you consider that the processing of your personal data infringes upon GDPR.

* Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), OJ L 119, 04.05.2016, p. 1, as amended.
** Act of 26 June 1974 – Labour Code (consolidated text: Journal of Laws of 2025, item 277, as amended).
** Act of 20 July 2018 – Law on Higher Education and Science (consolidated text: Journal of Laws of 2024, item 1571, as amended).
**** Act of 13 May 2016 on Counteracting Threats of Sexual Crime and the Protection of Minors (consolidated text: Journal of Laws of 2024, item 1802, as amended).