

A SHORT GUIDE FOR THE FIRST SEMESTER, full-time studies in English (SLLA)

- Organization of the academic year
- **REGISTRATION FOR CLASSES**
- Student ID
- Dean Office
- IT systems

Information for first-year students – Undergraduate Studies | SGH | Szkoła Główna
Handlowa w Warszawie

ORGANIZATION OF THE ACADEMIC YEAR 2026/2027

Classes start on **1 October** 2026 (Thursday).

A detailed organization of the academic year 2026/2027 can be found at this link:

[Organisation of the academic year | SGH | Szkoła Główna Handlowa w Warszawie](#)

REGISTRATION FOR CLASSES

- Obligatory courses in the first semester

Student declarations are submitted via [USOS](#).

- PE

Registration for physical education classes takes place in a separate declaration via USOS, all information about sports activities can be found on the website of the Centre for Physical Education and Sport – [CWFIS](#)

- Language courses

Registration for foreign language courses is carried out directly by the Foreign Language Learning Centre – [CNJO](#)

Obligatory courses in the first semester

- Economic Geography **OR** Economic History
- Mathematics
- Microeconomics I
- Basics of Law
- Introduction to Business Information Systems
- Study Methodology Proseminar
- Corporate Social Responsibility (e-learning),
- Introduction to Academic Culture (note: registration starts in the 2nd stage of semester declarations!)

- Foreign Language I and II 

assignment in CNJO
- Physical Education 

separate declaration in USOS

- e-learning courses carried out on the e-SGH platform
 - Library Training
 - Training on Occupational Health and Safety (BHP)
 - Training on Fundamentals of Intellectual Property Protection



- To pass the first semester you need to obtain credits for ALL obligatory courses, including trainings required!
- You may register for other courses but remember: every additional course you declare must be completed.

What next?

The curriculum and plan of studies for your field of study in further semesters can be found here:

[Study plan – Undergraduate Studies | SGH | Szkoła Główna Handlowa w Warszawie](#)

Schedule of declarations

A detailed description of each stage can be found here:

[Semester Declarations – Bachelor's Degree | SGH | Warsaw School of Economics](#)

- 28 August (Friday), 10.00 a.m. – 1 September (Tuesday), 10.00 a.m.
first stage of the declaration – **preferences**
- 14 September (Monday)
publication of the **preliminary schedule** for winter semester 2026/2027 on the Undergraduate Studies' website.
- 15 September (Tuesday), 10.00 a.m. – 16 September (Wednesday), 10.00 a.m.
first round of the second stage – **deletion of colliding courses**
- 17 September (Thursday)
technical break – automatic deletion of colliding courses
- 18 September (Friday), 10.00 a.m. – 22 September (Tuesday), 10.00 a.m.
second round of the second stage – **subscription to the launched classes**
- 24 September (Thursday)
publication of **final schedule** for winter semester 2026/2027 on the Undergraduate Studies' website.
- 25 September (Friday), 10.00 a.m. – 29 September (Tuesday), 10.00 a.m.
the third stage of the declaration – opportunity to join the launched classes (first-come, first-served principle)
- 2 October (Friday) at 10.00 a.m. – 6 October (Tuesday) at 10.00 a.m.
an extra stage of the declaration – applying for **teacher's consent** to join the classes

exchange

*A schedule of declarations is also available
in USOS (Registration Calendar)
and in MS Outlook (Kalendarz Studenci DSL I semestr)*

STUDENT CARD

- Detailed information about student electronic student card (ELS) collection dates will be provided after September 20, 2026.
- All first-year students in academic year 2026/2027 (who have PESEL number) can activate mLegitymacja (mCard) without the necessity of collecting the physical electronic student card (ELS)

DEAN OFFICE

- Each student has an assigned assistant, i.e. a person in charge of their student affairs in the Dean's Office, to whom they can come with any questions. You will find information about your assistant here:

[Student's Service – Undergraduate Studies Office | SGH | Szkoła Główna Handlowa w Warszawie](#)

- If your problem is more complicated and needs to be discussed with the dean, you may ask for an appointment.

IT SYSTEMS

- USOS

this is where you sign up for classes, check your timetable, submit applications, pay fees, etc.

- e-learning platform

this is where you carry out mandatory trainings and some other courses

- e-mail and MS Teams

*in contacts with the dean's office or lecturers you use **only** e-mail in the SGH domain*

More information about the account in SGH IT systems can be found here:

[IT services | SGH | Szkoła Główna Handlowa w Warszawie](#)