

A SHORT GUIDE FOR THE FIRST SEMESTER, full-time studies in English (SLLA)

Organization of the academic year

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Student ID

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Information for first-year students – Undergraduate Studies | SGH | Szkoła Główna

Handlowa w Warszawie

ORGANIZATION OF THE ACADEMIC YEAR

Classes begin **1 October** 2025.

A detailed organization of the academic year 2025/2026 can be found at this link:

[Organisation of the academic year | SGH | Szkoła Główna Handlowa w Warszawie](#)

REGISTRATION FOR CLASSES

- Obligatory courses in the first semester

Student declarations are submitted via [USOS](#).

- PE

Registration for physical education classes takes place in a separate declaration via USOS, all information about sports activities can be found on the website of the Centre for Physical Education and Sport – [CWFIS](#)

- Language courses

Registration for foreign language courses is carried out directly by the Foreign Language Learning Centre – [CNJO](#)

Obligatory courses in the first semester

- Economic Geography **OR** Economic History
- Mathematics
- Microeconomics I
- Basics of Law
- Introduction to Business Information Systems
- Study Methodology Proseminar
- Corporate Social Responsibility (e-learning),
- Introduction to Academic Culture (note: registration starts in the 2nd stage of semester declarations!)

- Foreign Language I and II 

assignment in CNJO
- Physical Education 

separate declaration in USOS

- e-learning courses carried out on the e-SGH platform
 - Library Training
 - Training on Occupational Health and Safety (BHP)
 - Training on Fundamentals of Intellectual Property Protection



- To pass the first semester you need to obtain credits for ALL obligatory courses, including trainings required!
- You may register for other courses but remember: every additional course you declare must be completed.

What next?

The curriculum and plan of studies for your field of study in further semesters can be found here:

[Study plan – Undergraduate Studies | SGH | Szkoła Główna Handlowa w Warszawie](#)

Schedule of declarations

A detailed description of each stage can be found here:

[Semester Declarations – Bachelor's Degree | SGH | Warsaw School of Economics](#)

- 29 August 2025 (Friday) 10.00 a.m. – 3 September 2025 (Wednesday) 10.00 a.m.
first stage of the declaration – **preferences**
 - 15 September 2025 (Monday)
publication of the **preliminary schedule** for winter semester 2025/2026 on the Undergraduate Studies' website.
 - 17 September 2025 (Wednesday) at 10.00 a.m. – 18 September 2025 (Thursday) at 10.00 a.m.
first round of the second stage – **deletion of colliding courses**
 - 18 September 2025 (Thursday) – 19 September 2025 (Friday)
technical break – automatic deletion of colliding courses
 - 20 September 2025 (Saturday) at 10.00 a.m. – 23 September 2025 (Tuesday) at 10.00 a.m.
second round of the second stage – **subscription to the launched classes**
 - 25 September 2025 (Thursday)
publication of **final schedule** for winter semester 2025/2026 on the Undergraduate Studies' website.
 - 27 September 2025 (Saturday) at 10.00 a.m. – 29 September 2025 (Monday) at 10.00 a.m.
the third stage of the declaration – opportunity to join the launched classes (first-come, first-served principle)
 - 4 October 2025 (Saturday) at 10.00 a.m. – 7 October 2025 (Tuesday) at 10.00 a.m.
an extra stage of the declaration – applying for **teacher's consent** to join the classes

*A schedule of declarations is also available
in USOS (Registration Calendar)
and in MS Outlook (Kalendarz Studenci DSL I semestr)*

STUDENT CARD

- Detailed information about student electronic student card (ELS) collection dates will be provided after September 14, 2025.
- All first-year students in academic year 2025/2026 (who have PESEL number) can activate mLegitymacja (mCard) without the necessity of collecting the physical electronic student card (ELS)

DEAN OFFICE

- Each student has an assigned assistant, i.e. a person in charge of their student affairs in the Dean's Office, to whom they can come with any questions. You will find information about your assistant here:

[Student's Service – Undergraduate Studies Office | SGH | Szkoła Główna Handlowa w Warszawie](#)

- If your problem is more complicated and needs to be discussed with the dean, you may ask for an appointment.

IT SYSTEMS

- USOS – this is where you sign up for classes, check your timetable, submit applications, pay fees, etc.
- e-learning platform – this is where you carry out mandatory training and some subjects
- e-mail and MS Teams – in contacts with the dean's office or lecturers you use **only** e-mail in the SGH domain

More information about the account in SGH IT systems can be found here:

[IT services | SGH | Szkoła Główna Handlowa w Warszawie](#)