

## **INFORMATION ON PROCESSING OF PERSONAL DATA**

### **1. Controller**

The Controller of personal data is SGH Warsaw School of Economics with its seat in Warsaw, al. Niepodległości 162, hereinafter referred to as Controller or SGH.

### **2. Data Protection Officer**

The Controller has appointed a Data Protection Officer, who can be contacted via e-mail: [iod@sgh.waw.pl](mailto:iod@sgh.waw.pl).

### **3. The purposes and legal basis of processing of personal data**

Your personal data will be processed for the purpose of:

- a) conducting qualifications for the competition for PhD students for admission to the internship and payment of the scholarship;

The legal basis for the processing of personal data is point (e) of Art. 6 (1) GDPR\* (implementation of public tasks) in connection with the Act of 20 July 2018 - the Law on Higher Education and Science.

- b) if you qualify for the internship - in order to take action before concluding the contract;

The legal basis for the processing of personal data is point (b) of art. 6 (1) GDPR.

### **4. The recipients or categories of recipients of the personal data**

If the Controller uses the services of other entities, personal data may be disclosed to them on the basis of personal data processing agreements, and these entities will be obliged to maintain the confidentiality of the processed data.

Your personal data will be transferred to a separate controller, i.e. the Conference of Rectors of Academic Schools in Poland (hereinafter: CRASP) in the event of:

- a) SGH qualifying you for the next stage of the program (personal data included in the documentation submitted at the application stage),
- b) acceptance for an internship and conclusion of an agreement with SGH (personal data included in the internship reports).

### **5. Source of personal data**

If you are qualified for the internship at the next stage by the CRASP, SGH will receive information about your qualification from CRASP.

### **6. Voluntary data provision**

Providing your data is necessary to participate in the competition and complete the internship. If you do not provide your data, you will not be able to participate in the competition.

### **7. The period for which the personal data will be processed**

The personal data provided by you will be processed for the duration of the competition and the organization of the internship, and then for the period of storing archival documentation in accordance with applicable regulations.

## **8. The rights of data subject**

You have the right to access and rectify your data, restrict the processing thereof or erase your data in cases provided by the law. You have a right to object to processing of your personal data on grounds relating to your particular situation. Your data will not undergo profiling and no automated decision-making will be conducted based on these data.

## **9. The right to lodge a complaint**

You have the right to lodge a complaint with a supervisory authority, if you consider that the processing of your personal data infringes upon GDPR.

\* Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Official Journal of the European Union, L 119, 4 May 2016, p. 1 as amended).