

# **SZKOŁA GŁÓWNA HANDLOWA W WARSZAWIE**

# **SGH WARSAW SCHOOL OF ECONOMICS**

# CENTRUM WSPÓŁPRACY MIĘDZYNARODOWEJ

INTERNATIONAL CENTRE

## *INTERNSHIP CONTRACT*

##### Convention de stage

##### Umowa praktyki

## Mr. Grzegorz M. Augustyniak

acting as the legally authorised representative of SGH Warsaw School of Economics (hereinafter referred to as SGH), located at Al. Niepodległości 162, 02-554 Warszawa, Poland,

the legally authorised representative of

(hereinafter referred to as the Company), located at

and

(hereinafter referred to as the Student), born in

residing at

and holder of identity card (passport) No. issued in

who is appearing on her own behalf to hereby enter into this cooperation agreement in accordance with the terms of CEMS MIM internships rules and subject to the following particular and general conditions:

**PARTICULAR CONDITIONS**:

|  |  |
| --- | --- |
| Program in which student is enrolled | CEMS MIM |
| **Dates of internships** |  |
| **Place of internships** |  |
| **CEMS Programme Manager at SGH**  | Grzegorz M. Augustyniak |
| **Amount of salary / student grant** |  |
| **Company contact address** |  |
| **SGH telephone** | +48 22 564 98 42 |
| **Company telephone** |  |

## GENERAL CONDITIONS

***Article 1.***

The objective of this internships program is to assure practical application of the knowledge acquired during their course of studies.

***Article 2.***

The internship programme should be jointly designed by the Company and SGH in accordance with the program in which the student is enrolled

***Article 3.***

The Company shall appoint a member of its managerial staff to be responsible for each student internship. The corporate tutor shall be responsible for making certain that the planned internship program is carried out.

***Article 4.***

While interning in the Company, the student shall be subject to the company discipline, particularly as regards working hours and rules of confidentiality.

***Article 5.***

Students shall be paid a salary or a student grant during the internship period according to the Company’s policy and regulations.

***Article 6.***

Should the student fail to adhere to the Company’s standards of discipline or the internship program established, the Company reserves the right to terminate the internship period, following notification of its intent to the faculty representative.

***Article 7.***

This contract shall be valid for the duration of the Internship, as specified in the Particular Conditions contained herein.

(date, month, year)

Warsaw,

**On behalf of SGH**

(signature and stamp)

**Student**

(signature)

**On behalf of the Company**

(signature and stamp)