

Registration in USOSweb

Basic information concerning all turns of registration

You need to login to the website <https://usosweb.sgh.waw.pl/>

Next you need to go to **STUDENT'S SECTION**, in which all further declaration steps take place.

Depending on the specifics of each turn we use:

- **Calendar** (it shows all available registrations for the student, from which you move to the proper turn of declaration: subject, seminar, field of study – only Undergraduate Studies);
- **Cart** (shows subject for which the student is subscribed at the moment);
- **Schedule** (besides the current student's schedule, it shows up-to-date changes in subjects during registration).

SGH Warsaw School of Economics

NEWS DIRECTORY MY USOSWEB **STUDENT'S SECTION** STAFF SECTION COMMON SECTION

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REGISTRATIONS

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SCHEDULE

REGISTRATIONS FOR EXAMS

MY STUDIES

- tests
- grades
- applications
- rankings
- stipends
- student mobility
- surveys
- payments fk

Tests
Test sets and rules for course completion - tasks, exams, grades and their relations.

Final grades
Current final grades for courses you completed.

Applications
Submit applications to the dean, view submitted applications and see the dean's decisions.

Rankings
View your ranking positions.

Scholarships
Check awarded scholarships, change the account number for your scholarship.

Student Exchange
Browse opportunities available under the Erasmus+ student exchange program.

Surveys
Take a survey or view survey results.

Payments (model FK)
Check the university's bank account number for your payments.

mLegitymacja
Order mLegitymacja.

Subscription for classes:

1st phase – removing colliding subjects

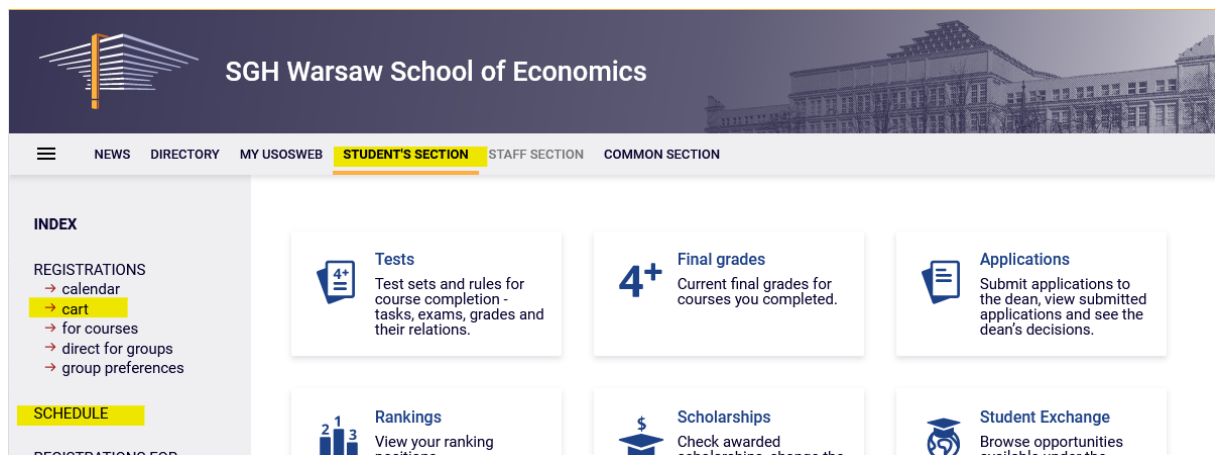
After 1st stage (preferences) students will be added to launched classes, which they declared during that stage.

In 1st phase of 2nd stage (subscription to classes) only removing of colliding subjects will be possible. After the end of this phase the subjects, which will be left in the **Cart**, will be mandatory subjects for realization in first/winter semester. Subscription for classes done in this phase will be bidding in next stages and you won't be able to remove those subjects. Students, who were subscribed for the specific subject after the preferences, have the place in group guaranteed also in later phases of declaration.

During this phase you won't have the possibility to declare willingness of subscription to any classes. Subscription to classes will take place in next phases.

During this phase **you should delete all collisions between subjects**, which could occur after allocation to groups. Collisions, which will be left, will be removed automatically after the end of phase.


In this phase you should use **Cart** and **Schedule**:



After going to **Calendar** there is possibility of checking all terms of each phase and stage of declaration.

Due to the fact that in the current phase there is no possibility to subscribe to classes, after moving to the registration all the subjects that are planned to be launched are visible but are not available (red cart icon), for those subjects the subscription will be possible in next phases of declaration.

Registration calendar



These list includes all registrations related to you. If you think that some registrations are missing, contact your dean's office - maybe you didn't get proper access rights as a result of some mistake?

Full list of all registrations is available in the [News section](#) →


















Registrations for exams

[Go to registration](#) →

Registration 20241: Full-time Undergraduate Studies [REJ-20241-I-LIC-D]







[show courses related to this registration](#) →

| | | | | | |
|---|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---------------------------------------------------------------------------------------|------------------------------------|
| → | in progress , 23 minutes til end 2023-09-13, 10:00 - 20:00 |  Registration for course [description] | 1st phase - unsubscribing from non mandatory courses |  | Go to registration |
| □ | will start in 2 days 2023-09-16 10:00 - 2023-09-19 10:00 |  Direct registration for groups - FCFS mode [description] | 2nd round - subscriptions to groups |  | |

| Course code | Course title ^ | Course title in Polish | Key ① 20241 | Actions |
|-------------|----------------------------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 110541-D | Basics of Law | Basics of Law |   |  Course page → |
| 110028-D | Corporate Social Responsibility (e-learning) | Corporate Social Responsibility (e-learning) |   |  Course page → |
| 110431-D | Economic Geography | Economic Geography |   |  Course page → |
| 110441-D | Economic History | Economic History |   |  Course page → |
| 149971-D | Introduction to Academic Culture | Introduction to Academic Culture |   |  Course page → |
| 110531-D | Introduction to Business Information Systems | Introduction to Business Information Systems |   |  Course page → |
| 110491-D | Mathematics | Mathematics |   |  Course page → |
| 110501-D | Microeconomics I | Microeconomics I |   |  Course page → |

Course registration status: Students may unregister only (they may not apply for registration).

Terms for the language courses will be blocked in the schedule:

| | | | | |
|------------------------------------|----------|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| English I (1st semester) 101110-D | 3.0 ECTS | CW-2 |   |  You are registered |
| Spanish II (1st semester) 102310-D | 2.0 ECTS | CW-10 |   |  You are registered |

| | Tue 10/1 | Wed 10/2 | Thu 10/3 | Fri 10/4 |
|---|--------------------------------------------------------|----------|-----------------------------|--------------------------------------------------------|
| | | | | |
| | | | | |
| | | | | |
| | 8:00 - 9:40 Język angielski I (1-szy semestr) | | | 8:00 - 9:40 Język angielski I (1-szy semestr) |
| I | 9:50 - 11:30 Język hiszpański II (1-szy semestr) | | 9:50 - 11:30 Mathematics | 9:50 - 11:30 Język hiszpański II (1-szy semestr) |

In **Cart** next to each subject you will see the cart icon, which indicates the status of each subject in each phase (possibility or lack of possibility to delete the subject).


Green cart icon indicates mandatory subject in first semester (basic subject), which you can't delete:

You are registered. You cannot unregister.

Ikona czerwonego koszyczka oznacza możliwość wyrejestrowania się z przedmiotu:

Click here to **withdraw your application.**

Next to the subjects, which collide with each other you will find the information:



You are registered (your application has been accepted)

Information from Dean's Office:
(in Polish) **Kolizja**

Information about colliding subjects is available in **Schedule**:

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SCHEDULE

MY SHORTCUTS

SCHEDULE

CLASS GROUPS

USOSMAIL

STATEMENTS

PRIVACY PREFERENCES

USOSWEB PREFERENCES

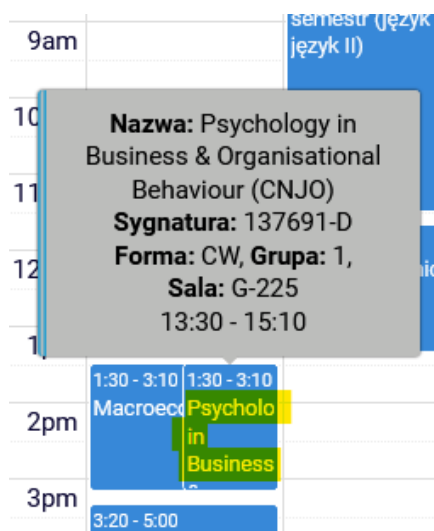
< > today

30 Sept – 6 Oct, 2024

week month day list

| | Mon 9/30 | Tue 10/1 | Wed 10/2 | Thu 10/3 | Fri 10/4 | Sat 10/5 | Sun 10/6 |
|------|---------------------------------------------------------------------------|----------------------------------------------------------------------|---------------------------------|--------------------------------------------------|----------------------------------------------------------------------|----------|----------|
| 6am | | | | | | | |
| 7am | | | | | | | |
| 8am | | 8:00 - 11:30 Blok lektoratów II semestr (język I, język II) | | 8:00 - 9:40 Account Statistics 8:00 - 9:40 | 8:00 - 11:30 Blok lektoratów II semestr (język I, język II) | | |
| 9am | | | | | | | |
| 10am | | | | 9:50 - 11:30 Finance | | | |
| 11am | | | 10:45 - 1:20 Statistics | | | | |
| 12pm | | 11:40 - 1:20 Microeconomics II | | | | | |
| 1pm | | | | | | | |
| 2pm | 1:30 - 3:10 Macroeconomics 1:30 - 3:10 Psychology in Business | | | 1:30 - 3:10 Operational Research | 1:30 - 3:10 Japan in the Global Order | | |
| 3pm | 3:20 - 5:00 Microeconomics II | | 3:20 - 5:00 Macroeconomics I | | | | |
| 4pm | | | | | | | |

Detailed information about the specified subject can be visible after pointing the proper box with the mouse cursor:

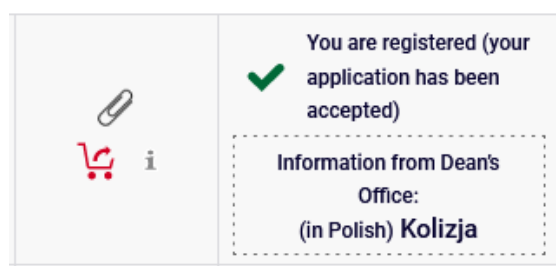


In this phase deleting of subject will be possible in case of collision between mandatory subjects – you should unsubscribe from as many subjects, so in the schedule there wouldn't be no more collisions (with two subjects colliding – from one, with three – from two etc.).

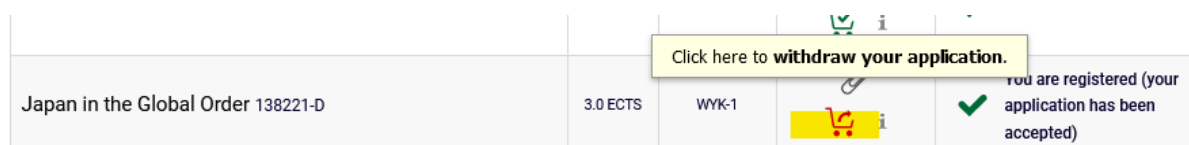
Because those are mandatory subjects required by the plan of Studies in given/first semester, you should leave in the basket all subjects possible to realize and to the removed subjects you should subscribe in next phases of declaration, to different groups.

UWAGA: system will allow to unsubscribe from all colliding subjects, but you should remove only minimum of them to delete the collision and leave all other basic subjects possible to take in the schedule.

Next to the subjects, from which system will allow to unsubscribe, you will find the red cart icon and information about collision:



Unsubscription will be possible after clicking the red cart icon:



System will ask twice for confirming your choice:

Confirmation required

Course: Japan in the Global Order [138221-D]

Period: Winter semester 2024/25 [20241]

You are registered for some class groups of this course. You will be removed from these groups.

Are you sure you want to unregister from this course?

CancelContinue





After confirming this operation the subject will be deleted from **Cart** and **Schedule**:

Schedule before removing the subject:

Schedule after removing the subject:

[illegible][illegible]

After choosing and deleting the subject, information about collision will vanish from **Cart**.



















| | | | | |
|-------------------------------------------------------------------|----------|----------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Finance 110631-D | 3.0 ECTS | WYK-2 |  | ✓ You are registered |
| Macroeconomics I 110461-D | 6.0 ECTS | WYK-1 CW-16 |  | ✓ You are registered <div>Information from Dean's Office: (in Polish) Kolizja</div> |
| Microeconomics II 110511-D | 5.0 ECTS | WYK-1 CW-12 |  | ✓ You are registered |
| Operational Research 121021-D | 6.0 ECTS | WYK-1 |  | ✓ You are registered (your application has been accepted) |
| Psychology in Business & Organisational Behaviour (CNJO) 137691-D | 3.0 ECTS | CW-1 |  | ✓ You are registered (your application has been accepted) <div>Information from Dean's Office: (in Polish) Kolizja</div> |
| Statistics 110551-D | 3.0 ECTS | WYK-1 |  | ✓ You are registered (your application has been accepted) |

In the schedule the collision is also no longer visible:

| | | |
|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------|
| 24 | Thu 10/3 | F |
| | | |
| | | |
| | | |
| | | |
| | | |
| | 8:00 - 9:40 Accounting | 8:00 - 9:40 Blok I seme język |
| Nazwa: Accounting Sygnatura: 110561-D Forma: WYK, Grupa: 2, Sala: G-Aula I 08:00 - 09:40 | | |

At the end of this phase, in **Cart** all classes should be without collisions:

Winter semester 2024/25 [20241]

| | | | | |
|-------------------------------------------------------|----------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Basics of Law 110541-D | 4.0 ECTS | WYK-3 |   | ✓ You are registered |
| Corporate Social Responsibility (e-learning) 110028-D | 0.5 ECTS | KINT-1 |   | ✓ You are registered |
| Economic Geography 110431-D | 3.0 ECTS | KON-6 |   | ✓ You are registered |
| English I (1st semester) 101110-D | 3.0 ECTS | CW-2 |   | ✓ You are registered |
| Introduction to Business Information Systems 110531-D | 3.0 ECTS | LAB-6 |   | ✓ You are registered |
| Mathematics 110491-D | 8.0 ECTS | WYK-2 CW-24 |   | ✓ You are registered |
| Microeconomics I 110501-D | 6.0 ECTS | WYK-2 CW-24 |   | ✓ You are registered |
| Spanish II (1st semester) 102310-D | 2.0 ECTS | CW-10 |   | ✓ You are registered |
| Study Methodology Proseminar 110011-D | 0.5 ECTS | CW-4 |   | ✓ You are registered |

In this phase all the collisions in the schedule for first semester should be deleted, in other case the system will delete all colliding subjects after the phase ends.

Subjects, that will be left in **Cart** after the first phase, will be mandatory subjects for realization in winter/first semester.

In next phases you won't be able to unsubscribe from any subjects, which will be left in the schedule after the end of first phase of registration.