

# Registration in USOSweb – subject preferences Undergraduate Studies

Basic information concerning all turns of registration

You need to login to the website <https://usosweb.sgh.waw.pl/>

Next you need to go to **STUDENT'S SECTION**, in which all further declaration steps take place.

Depending on the specifics of each turn we use:

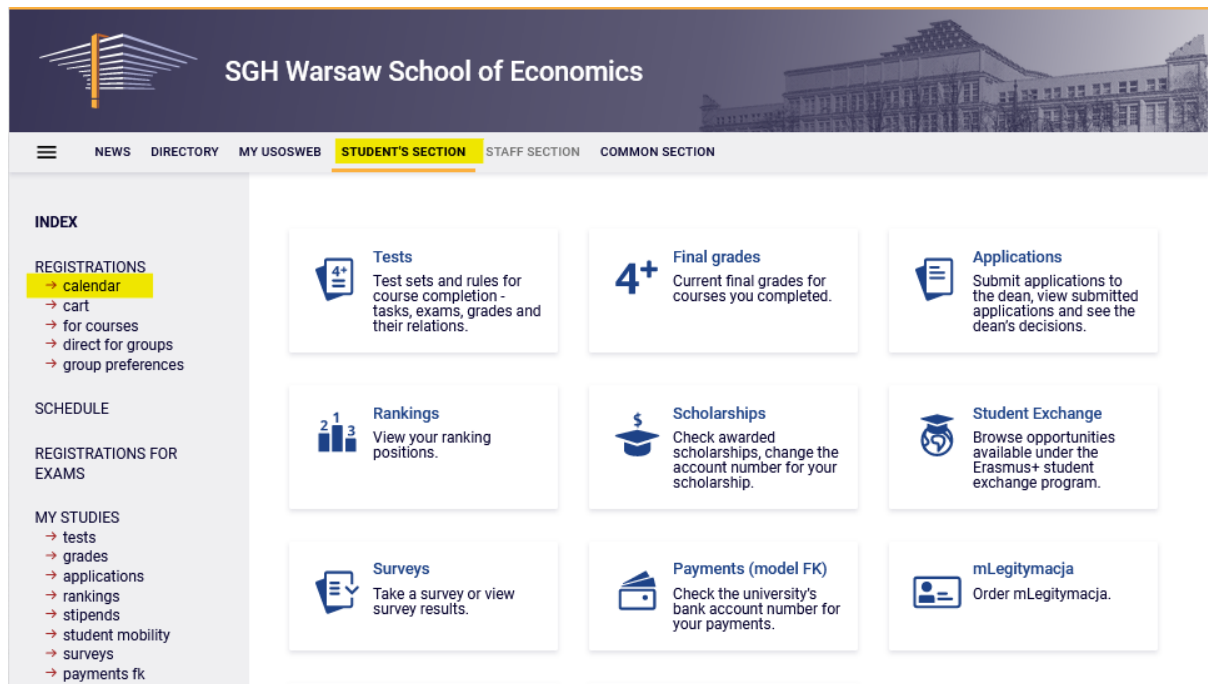
- **Calendar** (it shows all available registrations for the student, from which you move to the proper turn of declaration: subject, seminar, field of study – only Undergraduate Studies);
- **Cart** (shows subject for which the student is subscribed at the moment);
- **Schedule** (besides the current student's schedule, it shows up-to-date changes in subjects during registration).

The screenshot shows the SGH Warsaw School of Economics USOSweb portal. The header includes the SGH logo and the text 'SGH Warsaw School of Economics'. Below the header is a navigation bar with the following links: NEWS, DIRECTORY, MY USOSWEB, **STUDENT'S SECTION** (highlighted), STAFF SECTION, and COMMON SECTION. The left sidebar contains an 'INDEX' section with the following links: **REGISTRATIONS** (highlighted) with sub-links: calendar, cart, for courses, direct for groups, group preferences; **SCHEDULE** (highlighted); REGISTRATIONS FOR EXAMS; and MY STUDIES with sub-links: tests, grades, applications, rankings, stipends, student mobility, surveys, payments fk. The main content area displays a grid of service tiles:

- Tests**: Test sets and rules for course completion - tasks, exams, grades and their relations.
- 4+ Final grades**: Current final grades for courses you completed.
- Applications**: Submit applications to the dean, view submitted applications and see the dean's decisions.
- Rankings**: View your ranking positions.
- Scholarships**: Check awarded scholarships, change the account number for your scholarship.
- Student Exchange**: Browse opportunities available under the Erasmus+ student exchange program.
- Surveys**: Take a survey or view survey results.
- Payments (model FK)**: Check the university's bank account number for your payments.
- mLegitymacja**: Order mLegitymacja.

## Preferences

After choosing **STUDENT'S SECTION** tab you should go to **Calendar**:



### Registration calendar



These list includes all registrations related to you. If you think that some registrations are missing, contact your dean's office - maybe you didn't get proper access rights as a result of some mistake?

Full list of all registrations is available in the [News section](#) →

### Registrations for exams

[Go to registration](#) →

### Preferences 20241: Full-time Undergraduate Studies [PRE-20241-I-LIC-D]

[show courses related to this registration](#) →

→	<b>in progress</b> , 5 days til end 2023-08-23 10:00 - 2023-08-31 10:00	<b>Direct registration for groups - FCFS mode</b> [description]	<a href="#">Preferences</a>	▲ 🔄 17 📌 ✓	<a href="#">Go to registration</a>
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In **Registration calendar** the preferences will be available (subscription are made separately for each mode of study):

Choosing option **Go to registration** allows to submit preferences.

Visual after going to registration (list of all subjects available in preferences):

Courses in registration  
**Preferences 20241: Full-time Undergraduate Studies PRE-20241-I-LIC-D**

[← go back to the registration calendar](#)

SEARCH FILTERS

Show courses in

☐ English ☐ Polish

☐ German

☐ Show basic courses

☐ Show major courses

☐ Show major elective courses

☐ Show mandatory courses for the next semester

☐ Show free choice courses

☐ Show courses dedicated to my study programme

Search according to a course code:

Search according to a course title:

☒ Show only these courses which I am able to register for **1**

Apply

☐ show course groups in separate column

☐ show brief course description under each row

☒ show terms and registration carts ☐ additional information about registration and classes

[Change settings](#)

[|<](#) [<](#) Elements 1..15 of 15 [>](#) [>|](#) ☐ Show options

Course code	Course title ^	Course title in Polish	Key ①	Actions
110540-D	Basic of Law	Podstawy prawa	20241-PRE	<a href="#">① Course page →</a>
110541-D	Basics of Law	Basics of Law	20241-PRE	<a href="#">① Course page →</a>
110028-D	Corporate Social Responsibility (e-learning)	Corporate Social Responsibility (e-learning)	20241-PRE	<a href="#">① Course page →</a>
110029-D	Corporate Social Responsibility (e-learning)	Společna odpovědnost organizací (e-learning)	20241-PRE	<a href="#">① Course page →</a>

In preferences for students beginning the studies, mandatory subjects for first semester in given academic year are available.

It is possible to use the **filters** available in the registration.

For example, if you select a language (in the **Show only courses taught in language** filter), you will see courses taught only in the language of your choice:

Courses in registration

Preferences 20241: Full-time Undergraduate Studies PRE-20241-I-LIC-D

[← go back to the registration calendar](#)

SEARCH FILTERS

Show courses in

☒ English
☐ Polish
☐ German

☐ Show basic courses
☐ Show major courses
☐ Show major elective courses
☐ Show mandatory courses for the next semester
☐ Show free choice courses
☐ Show courses dedicated to my study programme

Search according to a course code:

Search according to a course title:

☒ Show only these courses which I am able to register for ⓘ

Apply

☐ show course groups in separate column
☐ show brief course description under each row
☒ show terms and registration carts
☐ additional information about registration and classes
 ⓘ Change settings

1<
<
Elements 1..7 of 7
>
>|

☐ Show options

Course code	Course title ^	Course title in Polish	Key ⓘ 20241-PRE	Actions
110541-D	Basics of Law	Basics of Law		ⓘ Course page →
110028-D	Corporate Social Responsibility (e-learning)	Corporate Social Responsibility (e-learning)		ⓘ Course page →
110431-D	Economic Geography	Economic Geography		ⓘ Course page →
110441-D	Economic History	Economic History		ⓘ Course page →

If you select two languages, the list will include subjects taught in these two languages only:

Courses in registration

Preferences 20241 Full-time Undergraduate Studies (SLLD + SLLA) PRE-20241LIC-D

[← go back to the registration calendar](#)

**FILTER**

Show courses in:

☒ English ☐ Polish

☒ German ☐ French

☐ Show basic courses

☐ Show major courses

☐ Show major elective courses

☐ Show mandatory courses for the next semester

☐ Show free choice courses

Search according to a course code:

Search according to a course title:

☒ Show only these courses which I am able to register for [i](#)

[Apply](#)

☐ show course groups in separate column

☐ show brief course description under each row

☒ show terms and registration carts ☐ additional information about registration and classes [Change settings](#)

Elements 1..30 of 237 [Show options](#)

Course code	Course title ^	Course title in Polish	Key ⓘ 20241-PRE	Actions
130991-D	Database Systems I	Database Systems I	ⓘ	<a href="#">Course page →</a>
121521-D	Business Cycle Analysis and Foreign Market Research	Business Cycle Analysis and Foreign Market Research	ⓘ	<a href="#">Course page →</a>
136081-D	A Review of Classic American Movies (CNJO)	A Review of Classic American Movies (CNJO)	ⓘ	<a href="#">Course page →</a>
120551-D	Accounting and Financial Reporting	Accounting and Financial Reporting	ⓘ	<a href="#">Course page →</a>
137664-D	Accounting in German Enterprises - Rechnungslegung in Deutschland (FORUM)	Betriebliches Rechnungswesen in deutschen Unternehmen - Rechnungslegung in Deutschland (FORUM)	ⓘ	<a href="#">Course page →</a>

In case of choosing of the option **Show basic courses**, the list will include unrealized basic subjects:

#### Courses in registration

#### Preferences 20241: Full-time Undergraduate Studies PRE-20241-I-LIC-D

[← go back to the registration calendar](#)

SEARCH FILTERS

Show courses in

☒ English
 ☐ Polish
 ☐ German

☒ Show basic courses

☐ Show major courses

☐ Show major elective courses

☐ Show mandatory courses for the next semester

☐ Show free choice courses

☐ Show courses dedicated to my study programme

Search according to a course code:

Search according to a course title:

☒ Show only these courses which I am able to register for [i](#)

Apply

☐ show course groups in separate column  
☐ show brief course description under each row  
☒ show terms and registration carts ☐ additional information about registration and classes

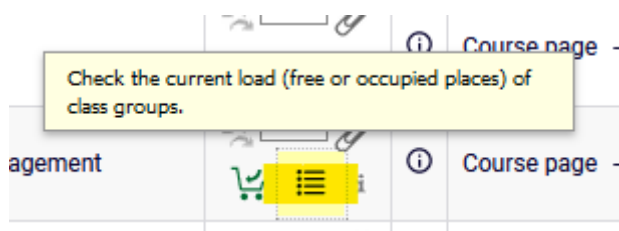
[Change settings](#)

[<](#) [>](#) Elements 1..7 of 7 [>](#) [>](#) ☐ Show options

Course code	Course title ^	Course title in Polish	Key <a href="#">i</a>		Actions
			20241-PRE		
110541-D	Basics of Law	Basics of Law		<a href="#">i</a>	<a href="#">Course page →</a>
110028-D	Corporate Social Responsibility (e-learning)	Corporate Social Responsibility (e-learning)		<a href="#">i</a>	<a href="#">Course page →</a>
110431-D	Economic Geography	Economic Geography		<a href="#">i</a>	<a href="#">Course page →</a>
110441-D	Economic History	Economic History		<a href="#">i</a>	<a href="#">Course page →</a>
110531-D	Introduction to Business Information Systems	Introduction to Business Information Systems		<a href="#">i</a>	<a href="#">Course page →</a>

During the preferences there are no limit of places in groups, so regardless of the number of participants it is possible to sign up for any subject, to any group.

Information about the number of groups from a given subject and lecturers can be obtained by clicking on the icon:



## Basics of Law (20241-PRE) [110541-D]

Preferences 20241:Full-time Undergraduate Studies [PRE-20241-I-LIC-D]

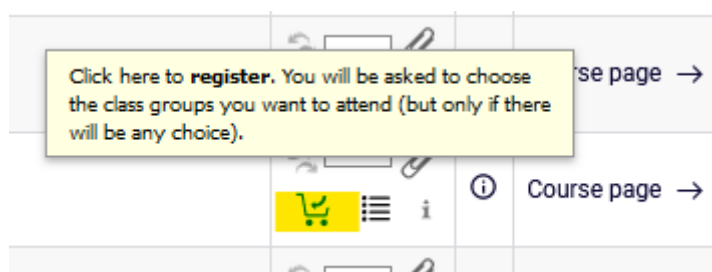
[← go back to course search results](#)

☐ show location of classes

If you want to change these settings permanently, edit your preferences in the [My USOSweb](#) menu.

Group	Teacher	Group description	Time	Dedications	
1		(In Polish)	none		<input type="radio"/>
2		(In Polish)	none		<input type="radio"/>
3		(In Polish)	none		<input checked="" type="radio"/>
4		(In Polish)	none		<input type="radio"/>

Subscription for a given subject is done by clicking on the green cart icon:



If there is only one group from a given subject (there is only one teacher), after pressing the green cart icon, the subject will be registered immediately and the corresponding message will appear:



If you register for classes that have more than one group (multiple teachers), you must also select the name of the lecturer and the group after clicking the green basket icon. After clicking the "Register" button, the message above will appear and the registration for the subject will be completed:

**Basics of Law (20241-PRE) [110541-D]**  
**Preferences 20241: Full-time Undergraduate Studies [PRE-20241-I-LIC-D]**

← go back to course search results

refresh

☐ show location of classes
 Change settings

If you want to change these settings permanently, edit your preferences in the [My USOSweb](#) menu.

Register

Group	Teacher	Group description	Time	Dedications	
1		(In Polish)		none	<input type="radio"/>
2		(In Polish)		none	<input type="radio"/>
3		(In Polish)		none	<input checked="" type="radio"/>
4		(In Polish)		none	<input type="radio"/>

Register

**Basics of Law (20241 -PRE) [110541-D]**  
**Preferences 20241 : Full-time Undergraduate Studies [PRE-20241 -I-LIC-D]**





Chosen subject will be visible in **cart**:

**INDEX**

**REGISTRATIONS**

- calendar
- **cart**
- for courses
- direct for groups
- group preferences

**SCHEDULE**

**REGISTRATIONS FOR EXAMS**

**MY STUDIES**

- tests
- grades
- applications
- rankings
- stipends
- student mobility
- surveys
- payments fk
- diplomas
- mlegitymacja

**MEETINGS**

**Your cart**

Here you can see all the courses thich you are registered for and these which you want to be registered for. Specific state for each course is displayed next to it.

how to register for courses?  
how to register for class groups?  
how to register for exams?  
did I apply for sufficient number of courses?

**Display options**

Include also:

- ☐ inactive terms
- ☐ dismissed courses
- ☒ use reverse chronological order
- ☐ display column with registration statistics ⓘ

**Apply**

**Preferences – Winter semester 2024/25 [20241 PRE]**

**Preferences 20241: Full-time Undergraduate Studies PRE-20241-I-LIC-D**

Basics of Law 110541-D	4.0 ECTS	ZP-3					You are registered (your application has been accepted)
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Max. number of courses to choose: 17 (registration with no priorities)

During the course of a given stage/turn of the declaration, it is possible to unsubscribe from the subject. To do this, click on the red basket icon:

Course was linked to program: **Quantitative Methods in Economics and Information Systems, Undergraduate, full-time**. Click here to **unregister**.

Basics of Law 110541-D	4.0 ECTS	ZP-3					You are registered (your application has been accepted)
------------------------	----------	------	--	--	--	--	---

Before the subject will be removed from **Cart**, you need to confirm your choice:

usosweb.test.sgh.waw.pl

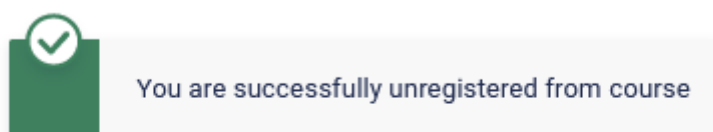
Are you sure you want to unregister?

**OK** **Anuluj**

Course was linked to program: **Quantitative Methods in Economics and Information Systems, Undergraduate, full-time**. Click here to **unregister**.

Basics of Law 110541-D	4.0 ECTS	ZP-3					You are registered (your application has been accepted)
------------------------	----------	------	--	--	--	--	---

After unsubscribing from subject the message will appear:



## Your cart

In the available filters it is also possible to search for subject by code or title. After typing a part of the subject title, the list will contain all the subjects with the given phrase in the title:

Courses in registration

**Preferences 20241: Full-time Undergraduate Studies PRE-20241-I-LIC-D**

[← go back to the registration calendar](#)

**SEARCH FILTERS**

Show courses in  
☒ English ☐ Polish  
☐ German

☐ Show basic courses  
☐ Show major courses  
☐ Show major elective courses  
☐ Show mandatory courses for the next semester  
☐ Show free choice courses  
☐ Show courses dedicated to my study programme

Search according to a course code:

Search according to a course title:

☒ Show only these courses which I am able to register for [i](#)

Apply

☐ show course groups in separate column  
☐ show brief course description under each row  
☒ show terms and registration carts ☐ additional information about registration and classes [i](#) [Change settings](#)

[|<](#) [<](#) Elements 1..3 of 3 [>](#) [>|](#)

☐ Show options

Course code	Course title ^	Course title in Polish	Key <a href="#">i</a> 20241-PRE		Actions
110431-D	Economic Geography	Economic Geography		<a href="#">①</a>	Course page →
110441-D	Economic History	Economic History		<a href="#">①</a>	Course page →
110501-D	Microeconomics I	Microeconomics I		<a href="#">①</a>	Course page →

[|<](#) [<](#) Elements 1..3 of 3 [>](#) [>|](#)

All chosen subjects with the group number and ECTS points amount for each subject (**IMPORTANT – there will be no information about overall amount of ECTS points**) will be visible in **Cart**:

INDEX  
  
REGISTRATIONS  
→ calendar  
→ **cart**  
→ for courses  
→ direct for groups  
→ group preferences  
  
SCHEDULE  
  
REGISTRATIONS FOR EXAMS  
  
MY STUDIES  
→ tests  
→ grades  
→ applications  
→ rankings  
→ stipends  
→ student mobility  
→ surveys  
→ payments fk  
→ diplomas  
→ mlegitymacja  
  
MEETINGS

### Your cart

Here you can see all the courses thich you **are** registered for **and** these which you want to be registered for. Specific state for each course is displayed next to it.

how to register for courses?  
how to register for class groups?  
how to register for exams?  
did I apply for sufficient number of courses?

#### Display options

Include also:

☐ inactive terms  
☐ dismissed courses  
☒ use reverse chronological order  
☐ display column with registration statistics ⓘ

Apply

### Preferences – Winter semester 2024/25 [20241 PRE]

Preferences 20241: Full-time Undergraduate Studies PRE-20241-I-LIC-D					
Basics of Law 110541-D	4.0 ECTS	ZP-1	ⓘ		You are registered (your application has been accepted)
Corporate Social Responsibility (e-learning) 110028-D	0.5 ECTS	ZP-1	ⓘ		You are registered (your application has been accepted)
Economic Geography 110431-D	3.0 ECTS	ZP-1	ⓘ		You are registered (your application has been accepted)
Mathematics 110491-D	8.0 ECTS	ZP-1	ⓘ		You are registered (your application has been accepted)
Microeconomics I 110501-D	6.0 ECTS	ZP-1	ⓘ		You are registered (your application has been accepted)
Max. number of courses to choose: 17 (registration with no priorities)					

Information about the selected group can also be checked by selecting the icon:


### 0231-I-LIC-D

Course was linked to program: **Quantitative Methods in Economics and Information Systems, Undergraduate, full-time**. Check the current load (free or occupied places) of class groups.

4.0 ECTS				registered (your application has been accepted)
0.5 ECTS	ZP-1			You are registered (your application has been accepted)

Mathematics (20241-PRE) [110491-D]  
Preferences 20241: Full-time Undergraduate Studies [PRE-20241-I-LIC-D]

[← go back to your cart](#)

 refresh

☐ show location of classes 

Change settings

If you want to change these settings permanently, edit your preferences in the [My USOSweb](#) menu.

Group	Teacher	Group description	Time	Dedications	
Lecturer's class					
1		(In Polish)	none		YOUR GROUP
2		(In Polish)	none		
3		(In Polish)	none		
4		(In Polish)	none		
5		(In Polish)	none		

Until the end of the stage, it is possible to submit requests to join groups and withdraw them. At the end of the stage, there will be no possibility to unsubscribe from the subjects.