CEMS MIM
SELECTION RULES AT SGH

2023 SELECTION FOR 2023/2024 A.Y.
11 OCTOBER 2022

last update on 11 October 2022

The Global Alliance in Management Education
Top-ranked Master’s in Management in the world
01

CEMS at Glance
# 2023/ 2024
Course Structure

<table>
<thead>
<tr>
<th>CEMS MIM YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AUG – JAN</strong>&lt;br&gt;Term 1 – School 1</td>
</tr>
<tr>
<td>3 ECTS</td>
</tr>
<tr>
<td>Block Seminar</td>
</tr>
<tr>
<td><strong>FEB – JUL</strong>&lt;br&gt;Term 2 – School 2</td>
</tr>
<tr>
<td>1 ECTS</td>
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<tr>
<td>Global Citizenship</td>
</tr>
<tr>
<td><strong>TERM 3</strong>&lt;br&gt;International Internship</td>
</tr>
<tr>
<td>MIN. 8 WEEKS</td>
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<tr>
<td>At any time during the graduate period of studies</td>
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</tbody>
</table>

Skills Seminars<br>2 ECTS

Hard Skills Course<br>5 ECTS

ONGOING LANGUAGE TRAINING AND TESTING
Our European Roots – 20 member schools
The Global Master’s Programme...

EUROPE
- Aalto University, School of Business, Finland
- Bocconi University, Milan, Italy
- Copenhagen Business School, Denmark
- Corvinus Business School, Budapest, Hungary
- ESADE Business School, Barcelona, Spain
- Graduate School of Management, St. Petersburg State University, Russia (suspended membership)
- HEC School of Management, Paris, France
- Koç University, Graduate School of Business, Istanbul, Turkey
- London School of Economics and Political Science, UK
- Louvain School of Management, Louvain-la-Neuve, Belgium
- Norwegian School of Management & Business Administration (NHH), Bergen, Norway
- Nova School of Business and Economics, Lisbon, Portugal
- Rotterdam School of Management, Erasmus University Rotterdam, the Netherlands
- SGH Warsaw School of Economics, Poland
- Stockholm School of Economics, Sweden
- UCD Michael Smurfit Graduate Business School, Dublin, Ireland
- Universität St. Gallen, Switzerland
- Universität zu Köln, Cologne, Germany
- VSE Prague University of Economics and Business, Czechia
- WU Wirtschaftsuniversität Wien, Vienna, Austria

ASIA
- Hong Kong University of Science and Technology, School of Business
- Indian Institute of Management, Calcutta, India
- Keio University, Tokyo, Japan
- Korea University Business School, Seoul, Rep. of Korea
- National University of Singapore
- Tsinghua University, School of Economics and Management, Beijing, P.R. China

AMERICAS
- Cornell S.C. Johnson College of Business, Ithaca NY, U.S.A.
- Fundação Getulio Vargas, EAESP São Paulo, Brasil
- Ivey Business School at Western University, London, Ontario, Canada
- Universidad Adolfo Ibáñez, Santiago, Chile
- Universidad de los Andes, Bogota, Colombia

AFRICA
- American University in Cairo, Egypt
- University of Cape Town, Graduate School of Business, Rep. of South Africa

AUSTRALIA & OCEANIA
- University of Sydney, Business School, Australia
... deeply rooted in practice with CSR approach
Study Hard! – Play Hard!

- Participating in CEMS Master since 1996
- Full member since 1998 (14th/15th school admitted)
- ca. 50 students selected every year
- 815 graduates to date
- 275 incoming CEMS students to date
- Diversified portfolio of CEMS courses
Study Hard! – Play Hard!

- Challenging Business Projects (2nd place in 2020 of Mastercard project)
- Extremely active and successful CEMS Club and dedicated group of CEMS Alumni
- Exposure to culture and tradition of Poland and the Region of Central and Eastern Europe
- CEMS School of the Year 2016-2017
- GMP course of the Year 2016-2017
- #2 Business Project in 2019-2020 (with Mastercard)
- Leader in Hard skills courses
02

Selection rules
Who is eligible?

First year, full-time SGH students of Master’s Programme of ANY major

and

WHO:
- will have still 2 semesters of studies at the beginning of 2023/2024 academic year. Students of 2nd semester must declare semester-off in Spring 2023, and 3rd semester students must be already on year-off!
Entry requirements

- English: CEMS Approved, selected commercial tests or university degree
- 2nd Foreign Language: SGH approved commercial tests or CNJO Language Competence tests, CNJO Certificate, secondary (B2)/higher education (C1) in other foreign language.
- Duly completed on-line applications (MS Forms at SGH and CEMS) with uploaded documents: language Certificates, CV, Motivational Video (both in pre-defined formats), previous studies transcript of records or diploma (students of SGH majors in English or admitted as foreigners to SGH), Mother tongue Declaration Form(s) etc.

Important:
- Possibility to declare more than one mother tongue and to convert one of these as second language (unless it is English) if a student has a proof of fluency in the declared language.
- All students must sign and submit with application the Mother tongue Declaration Form(s) (MDF).
Student Performance

- Points will be granted credits based **solely** on their admission result **regardless of the semester** of studies pursued.

- Graduates of SGH BA studies admitted based on high GPA, will get their points based on that GPA.

- Students admitted after 2020 or in 2019 and earlier, based on the Test of Knowledge in Economy and Foreign Language (TKEFL) will get their points based on test result.

- Students of 2020 enrollment, admitted based on the maturity certificate and final diploma grade, will get their points based on the selection result.

- Students admitted to SGH as foreigners (no entry test/score) will get the selection points based on their final diploma grade of the last studies completed before enrollment in SGH.
Student Performance – Calculation of points

- **GPA (from BA studies at SGH)**
  - Minimum GPA required: **3.80**
  - \((\text{GPA} - 3.40) \times 25\)

- **SGH Entry Test (2021, 2019 or earlier)**
  - Minimum test result: **58**
  - \((\text{Test result} - 44) \times 0.7142\)

- **SGH Selection (2020 admission)**
  - Minimum test result: **210**
  - \((\text{Test result} - 180) \div 3\)

- **Admitted to SGH as foreigners:**
  - **GPA or Diploma Grade (last graduated)**
  - Minimum Diploma grade required: **Good (4.00 GPA equivalent)**

- **For Diploma Grade:**

<table>
<thead>
<tr>
<th>Diploma grade</th>
<th>Selection points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Good</td>
<td>15.00</td>
</tr>
<tr>
<td>Good Plus (with distinction)</td>
<td>27.50</td>
</tr>
<tr>
<td>Very Good or Excellent (with distinction)</td>
<td>40.00</td>
</tr>
</tbody>
</table>
Languages - FL1

ENGLISH (minimum score required)
- TOEFL (PBT600/CBT250/iBT100)
- IELTS Academic (7.0)
- CAE (B);
- CPE – C1 Certificate
- BEC Higher (Grade B)
- PTE Academic (68)
- GCSE (A-level) issued in Singapore
- Exemption: University degree from entirely English taught programme from CEMS or EQUIS/AACSB Int’l accredited school or issued in English-speaking country.

OTHER LANGUAGES (if English is a candidate’s mother tongue) at B1 level (minimum)
- CNJO Language Competence Tests (passed in 2020 or later), CNJO Certificates or approved certificates in other languages
- HOME versions of certified exams will be accepted!
Languages – FL2

- University degree – incl. philology and applied linguistics studies (C1)
- Secondary education in the given language (B2), or
- Secondary degree of bilingual school (B2), if there is an official document issued by the Embassy of the given country stating that a candidate may apply to universities in that country without any further proof of proficiency, or
- CNJO Certificate (B1 minimum), or
- CNJO Language Competence Test or equivalent (60 points minimum), or
- Completion of language courses from CEMS accredited cultural institutes at B1 level with min. workload of 4-6 hours per week, per semester (60 points awarded regardless of the CEFR level). Notice: The workload minimum does not apply to B2 or higher level of courses.
Languages – Calculation formula

- No points for FL1 (English or other language if English is your mothertongue); the other language must be at B1 level – 60 points)
- FL 2 (points are assigned for proficiency at CEF level B1 or higher – 60 points)
- The formula:

\[(SGH \text{ Competence Test or equivalent points} - 60) \times 0.5\]

Shelf life (validity) of FL2 commercial tests/courses:

- C1-C2 – no limit
- B2-B2+(B2/C1) – 5 years
- A1-B1+ (B1/B2) – 2 years
- CNJO tests & Certificates – 2 years (from 2020 on)
Student activity

- Uploaded from SGH Student Activity Database (projects)
- Cut-off number of points: 20
- Check the database and contact your organisation’s president

Attention:

- Non-SGH graduates of Bachelor’s studies are supposed to present asap proofs of their student activity at home school to:
  ocena.projektow@samorzadsgh.pl
Documents (to be uploaded on-line in pdf)

- CV in English (in pre-defined format) saved in a PDF file with pre-defined file name
- Link to your 2-minute video self-presentation (min. 720p in mp4 or avi format) in a PDF file with pre-defined file name.
- Language certificates (except the CNJO Competence Tests results)
- Mother-tongue Declaration Form
- Transcript of Records or Diploma from previous studies (students admitted as foreigners).
- Declaration of being or planning to be on leave (2nd and 3rd semester students)

Note: Do not upload reference letters, awards, etc., just what is required!

Attention:

- Submission of all documents and registrations at both on-line systems will be strictly enforced. You will have 3 days to submit missing or broken files after the online selection upon request from CEMS Office at SGH.
## Selection criteria

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Points (max)</th>
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<tbody>
<tr>
<td>Student performance on admission</td>
<td>40</td>
</tr>
<tr>
<td>2nd Language (best result of all passed/confirmed)</td>
<td>20</td>
</tr>
<tr>
<td>Student Activity</td>
<td>20</td>
</tr>
<tr>
<td>Interview</td>
<td>20</td>
</tr>
<tr>
<td>Assessment (by external company)</td>
<td>15</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>115</strong></td>
</tr>
</tbody>
</table>
Assignment of slots

- Ranking according to achieved selection points, university preferences and language restriction. Minimum to be accepted for CEMS MIM is 63 points (55% of the max. total available score), provided there is sufficient number of slots (50) available to all such candidates. Vice Rector for Int’l Rel. with Academic Director may change the minimum.

- No swapping allowed. Resignation after initial results will require re-assignment. Resignation after re-assignment initiates „waterfall” process of offering slots to students who had that preference higher in their ranking.

- Unused or released slots will be offered first to those on waiting list, then to those who wish to replace assigned slot for other preference due to unstable situation in the destination country, pandemic or due to lack of acceptance by host school. The global reallocation proces may be conducted by CEMS GO, if necessary.
Application on-line
Where to login and apply on-line?

https://forms.office.com/r/nvEinKZGgv
http://www.cems.org/selection/
Selection schedule (tentative)

Planned **on-line application** opening:
14 October 2022 at 00:00 hours CEST (SGH & CEMS)

Deadline:
7 November 2022, 23:59:59 CET (SGH)
8 November 2022, 23:59:59 CET (CEMS)

**Assessment:**
14-18 November 2022 (to be confirmed)

**Interview:**
21 November-15 December 2022

Late October 2022 is the latest date to take English test!
More information and updates

Entry requirements – A summary
SGH student of MA studies (1st or 2nd semester) of all majors

GPA/SGH Entry Test/Certificate of Maturity+Diploma/GPA or diploma grade

- Minimum GPA required: **3.80**
- Minimum test result: **58/100** (for 2021, 2019 or earlier admissions)
- Minimum test result: **210/300** (for 2020 admissions)
- Minimum Final grade on diploma: **Good (4.0 GPA equivalent)**

Certificate of proficiency in English (minimum level)

- CAE (B); CPE – C1 Certificate; TOEFL iBT (100); IELTS Academic (7.0);
  BEC Higher (B), PTE Academic (68)

(or university degree of studies taught entirely in English CEMS or AACSB/EQUIS accredited school or University in English speaking country)
Be prepared – Read carefully!

- Take English or FL2 test **no later than end of October** if you haven’t any.
- Submit a proof of your student activity, if you were not SGH student.
- Read rules and regulations with all appendixes, especially **App. 1 & 2**
- Apply as early as possible – do not leave it for 3rd November!
- Apply both at SGH and CEMS selection on-line systems.
- When applying on-line, **follow the steps described in Appendix 2**.
- When choosing schools, be smart – choose according to your real preference and consider financial/distance aspects.
- Make scans/pdf of your language docs and CV+LM+MDF and upload it.
- Re-enter the system and check if everything is fine. If any corrections occur, please do not forget to SAVE changes on all altered pages.
- **CV**: only in pre-defined format – student-customised docs will be rejected!
- **2-minute Motivational self-video** in .avi or .mp4 format (720p max)
Q & A
Q&A and FAQ Session (1)

What are the most important dates concerning the CEMS Selection?
14 October - 7 November 2022.

What are the steps in recruitment?
Application online, Assessment, Interview.

There are several selection criteria some are entry level i.e. English language but there are additional once as well i.e. GPA, second language knowledge, student activity. When best to start preparing for CEMS recruitment?
The sooner, the better.

What to do if my English Test score is just below minimum (e.g. TOEFL iBT 99 points)?
First of all, take the test now. If you fail you may re-take it or take another test. If you take it just before application period, you may not manage to get the re-take test result before deadline.
Q&A and FAQ Session (2)

How and where candidates may submit their applications?
**Online via SGH (MS Form) and CEMS systems (both necessary).**

Is there a need to submit any documents in paper?
**No.**

Where the results of selection can be found?
**They will be emailed regularly to your SGH mail address.**

When are candidates scheduled for assessment and interview?
**After closing the application period, all students will be asked to participate in the selection survey – preference form.**

What to do to confirm your participation in CEMS MIM?
**You have to submit online confirmation form.**
Can I choose dates of my assessment/interview?
Partially yes, by submitting a duly completed preference form.

Will recruitment process be conducted online or offline this autumn?
The application period is fully online, while the interview and assessment may be organised face-to-face.

How long candidates need to wait for the results of every stage?
Usually 4 days after completing each stage.

What if I resign from the recruitment process at some point?
You will continue your studies at SGH.

Can I change my school selection after the online application period?
Yes, you can, but only in justified cases (by the time the initial results after the 1st stage are published) or if you wish to delete any school(s) from the list.
What was the point threshold in the previous years?
63 points – the required minimum. Last year there was a Rector’s consent to admit a student with a lower score due to small number of candidates.

How many students get admitted every year on average?
It varies. Theoretically we may admit about 60 students. We offer about 50 spots and the average intake is around 40 students. Last year it was 23 students, but the number of candidates was very low.