

RECTOR

Of SGH WARSAW SCHOOL OF ECONOMICS

ABR01.021.73.2020

## RECTOR'S ORDER NO. 96

of 13 October 2020

amending the Rector's order no. 47 of 9 September 2016  
on the Rules and Regulations of the SGH Warsaw of Economics Student Residence  
Hall

Pursuant to Article 23 par. 1 of the Act of 20 July 2018 – the Law on Higher Education and Science (Journal of Laws of 2020, items 85, 374, 695, 875 and 1086), it is hereby ordered as follows:

### § 1

The following changes are introduced to the Rules and Regulations of the SGH Warsaw of Economics Student Residence Hall constituting annex to the Rector's Order no. 47 of 9 September 2016 on the Rules and Regulations of the SGH Warsaw of Economics Student Residence Hall, as amended, hereinafter referred to as "the Rules and Regulations":

1) words used in the Rules and Regulations<sup>1</sup>:

- a) "CPM" is replaced with "CWM",
- b) "DPiR" is replaced with "DR",
- c) used in plural or singular and in any case, the words "Head of DPiR" are replaced with, used in plural or singular respectively and in a relevant case, the words "Head of DR",
- d) "SPM" is replaced with "BDS";

2) in par. 2:

a) subpar. 1 receives the following wording:

"1. The Student Residence Hall (DS) is a place of temporary residence:

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<sup>1</sup> [Translator's note] Abbreviations are given in Polish.

- 1) of SGH Warsaw School of Economics' students – referred by the Students' Union Residence Halls Committee (KA) and the Student Grants Appeals Committee (OKS);
- 2) of SGH Warsaw School of Economics' doctoral students – referred by the Doctoral Student Grants Appeals Committee (OKSD);
- 3) of SGH Warsaw School of Economics' foreign students – referred by the Head of the International Centre (CWM) or a person authorised by the Centre, in the performance of international contracts concluded by the University;
- 4) of persons with disabilities (SGH Warsaw School of Economics' students, SGH Warsaw School of Economics' doctoral students, SGH Warsaw School of Economics' foreign students) – referred by the Head of Office for People with Disabilities (DSON) or a person authorised thereby;
- 5) of SGH Warsaw School of Economics' foreign students of first-cycle or second-cycle programmes – referred by the Head of the Admissions Office (DR) or a person authorised by the Head;
- 6) other persons (outside SGH Warsaw School of Economics) referred to by the Head of the Student Residence Hall Office (BDS) or a person authorised thereby or OKSD, in case after the end of the check-in procedure there are vacancies in the pool of KA or respectively in the pool of OKSD; in the case of places under the responsibility of CWM, DR and DSON, the head of BDS or a person authorised thereby may decide on the allocation of seats only after they have been transferred to KA.”,

b) subpar. 3 receives the following wording:

“3. The number of places in DS allocated to particular groups of persons with division into their type, referred to in subpar. 1, shall be determined by the Chancellor in agreement with the housing administrators.”;

3) in par. 6:

a) subpar. 2 receives the following wording:

“2. Accommodation applications for DS for the next academic year should be submitted within deadlines specified respectively by BDS (posted on the website: [www.sgh.waw.pl/bds](http://www.sgh.waw.pl/bds)).”,

b) in subpar. 8:

- in point 2 dot is replaced by semicolon,
- point 4 is added in the following wording:

“4) received an eviction warrant (in such a case they cannot receive a place in DS for the period of 5 years as of the day of eviction).”,

c) subpar. 10 is added in the following wording:

“10. Students who were not granted by KA a place in DS can apply for accommodation in DS from the reserve list (with an exception of persons specified in subpar. 8 point 4).”;

4) in par. 10 in subpar. 2 point 1 receives the following wording:

“1) prepare a housing agreement for a room at DS;”;

5) in par. 11 in subpar. 1 point 1 receives the following wording:

“1) sign a housing agreement with the University for a room at DS;”;

6) in par. 12:

a) subpar. 2 receives the following wording:

“2. A template of the housing agreement for a room at the SGH Warsaw School of Economics Student Residence Hall by SGH Warsaw School of Economics’ student or SGH Warsaw School of Economics’ doctoral student referred by the Students’ Union Residence Halls Committee or the Doctoral Student Grants Appeals Committee, respectively, is specified in Annex no. 1 to the Rules and Regulations.”,

b) subpar. 3 receives the following wording:

“3. A template of the housing agreement for a room at SGH Warsaw School of Economics’ Student Residence Hall by SGH Warsaw School of Economics’ foreign student, referred by the Head of the International Centre or a person authorised thereby or the Head of the Admissions Office or a person authorised thereby, is specified in Annex no. 2 to the Rules and Regulations.”,

c) subpar. 4 receives the following wording:

“4. A template of the housing agreement for a room at SGH Warsaw School of Economics Student Residence Hall by persons referred to in par. 2 subpar. 1 point 6, specified in Annex no. 3 to the Rules and Regulations.”;

7) in par. 13 subpar. 6 receives the following wording:

“6. The deposit and overpayment of dues may be collected within 12 months of the check-out date. After the indicated period, the deposit and the overpayment shall be paid to the current account of the University. Two months before the expiry of the deadline referred to in the previous sentence, the Administration of the Student Residence Hall shall notify the checked-out person of the approaching date of the occurrence of the fact referred to in the second sentence.”;

8) in par. 15:

a) subpar. 1 receives the following wording:

“1. Subject to subpar. 4, the place shall be allocated in line with the order in which applications for check-in are received.”,

b) subpar. 2 and 3 are repealed;

9) in par. 18 in point 6 dot is replaced with semicolon and point 7 is added in the following wording:

“7) change of the assigned room (upon previously reporting at the administration of DS the will to make such a change).”;

10) in par. 20 subpar. 4 receives the following wording:

“4. Each time a guest stays at the Student Residence Hall after 2.00 a.m., as well as – despite leaving the premises of DS – leaves the identity document with the reception desk employee, it is regarded as staying overnight.”;

11) in par. 22 in point 8 dot is replaced with semicolon and point 9 is added in the following wording:

“9) refrain from activities that may cause threat to the life or health of other persons.”;

12) in par. 25:

a) in subpar. 1, after point 2, point 2a is added in the following wording:

“2a) after receiving the eviction warranty, have not paid in the set period of time outstanding fees for the place at DS;”,

b) subpar. 3 receives the following wording:

“3. The decision to lift the ban on the right to enter and stay on the premises of a given Student Residence Hall shall be made by the Vice-Rector for Teaching and Student Affairs upon a request of the

inhabitant if the removal from the Student Residence Hall was unjustified.”;

13) in par. 27:

a) introduction to the enumeration receives the following wording:

“In the case of fees from SGH Warsaw School of Economics’ students and doctoral students referred by KA and OKSD, respectively.”,

b) after point 5, points 5a and 5b are added in the following wording:

“5a) persons checking-in in February shall pay for the days on which they actually occupied the place;

5b) in the case of changing the assigned room in the course of a month, referred to in par. 18 point 7, a possible change of the amount of fee for using the newly assigned room enters into force as of the consecutive month;”;

14) in par. 28 introduction to the enumeration receives the following wording:

“In the case of fees from SGH Warsaw School of Economics’ foreign students, referred by the Head of CWM or a person authorised thereby and the Head of DR of a person authorised thereby.”;

15) in par. 29 introduction to the enumeration receives the following wording:

“In the case of fees for persons from outside of SGH Warsaw School of Economics referred to in par. 2 subpar. 1 point 6.”;

16) in par. 32, subpar. 2, after point 6, point 6a is added in the following wording:

“6a) leaving the recreation room in the condition preventing other inhabitants from using it;”;

17) in par. 36 subpar. 3 receives the following wording:

“3. The value of other damage to property, including damage or breakage of: windows, walls, ceiling, floor, door and any installations, is determined by a committee composed of the employees from the Information Technology and Technical Infrastructure Team from the Information Technology and Infrastructure Centre.”;

18) in par. 37:

a) in subpar. 1:

– introduction to the enumeration receives the following wording:

“SGH Warsaw School of Economics’ students and doctoral students, referred by KA and OKSD, respectively, have the right to terminate the

housing agreement for a room at DS (with one-month notice, counted from the end of the calendar month), due to the following reasons:",

– point 1 receives the following wording:

"1) student resignation from studies or education at the Doctoral School, or removal from the list of students or doctoral students;",

b) subpar. 2 receives the following wording:

"2. A student or a doctoral student has the right to terminate the housing agreement for in a room at DS without stating the reason (with one-month notice, counted from the end of the calendar month), if such a termination is filed by the end of October or the end of March (in case of persons who received an allocation to DS for the summer semester only).";

19) in par. 38:

a) in subpar. 1 introduction to the enumeration receives the following wording:

"SGH Warsaw School of Economics' foreign students referred by the Head of CWM or a person authorised thereby and the Head of DR or a person authorised thereby, have the right to terminate the housing agreement for a room at DS (with one-month notice, counted from the end of the calendar month), due to the following reasons:",

b) subpar. 2 receives the following wording:

"2. A student has the right to terminate the housing agreement for a room at DS without stating the reason (with one-month notice, counted at the end of the calendar month), if such a termination is filed by the end of October or by the end of March (in case of persons who received an allocation to DS for the summer semester only).";

20) in par. 39 introduction to the enumeration receives the following wording:

"A person from outside SGH Warsaw School of Economics has the right to terminate the housing agreement for a room at DS (with one-month notice, counted from the end of the calendar month), due to the following reasons:";

21) in par. 40:

a) subpar. 3 receives the following wording:

"3. Upon the request of the housing administrator, the administration of DS conducts the check-out of the residents who lose the right to occupy a place due to their removal from the list of students or

doctoral students, a dean's leave or a gap year in studies or education at the Doctoral School.”,

b) after subpar. 3, subpar. 3a is added in the following wording:

“3a. Persons removed from the list of students or who obtained the professional title of Master of Arts before the lapse of the period of time for which the housing agreement for a room at DS was concluded, are obliged to inform thereof the administration of DS. The loss of the student's status constitutes grounds for terminating the housing agreement referred to in the previous sentence or, in the case of the will to further use the place in a room at DS, is tantamount to the necessity of concluding the annex to the agreement and amendment of the terms and conditions of paying fees in compliance with the principles specified in par. 29 (the amount of the fee is increased with VAT in the amount of 8%).”,

c) subpar. 4 is repealed;

22) par. 46 receives the following wording:

#### “§ 46

The Administration of the Residence Hall is constituted by employees of the Student Residence Hall Office employed by SGH Warsaw School of Economics and performing their duties on the premises of DS no. 1 “Sabinki” and no. 3 “Grosik”.”;

23) annex no. 1 to the Rules and Regulations receives the wording specified in annex no. 1 to the Order;

24) annex no. 2 to the Rules and Regulations receives the wording specified in annex no. 2 to the Order;

25) annex no. 3 to the Rules and Regulations receives the wording specified in annex no. 3 to the Order.

#### § 2

The Order enters into force on the day of signing.

RECTOR

SGH Warsaw School of Economics  
Professor Piotr Wachowiak, PhD

/signed with a qualified electronic signature/